

Company number: 02119687

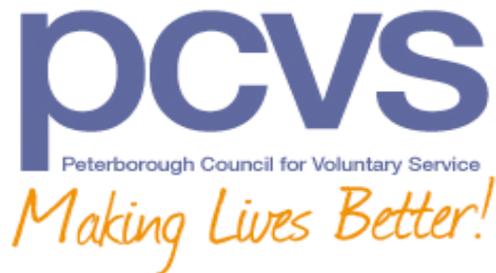
**PETERBOROUGH COUNCIL
FOR VOLUNTARY SERVICE
(A company limited by guarantee)**

CHARITY COMMISSION REGISTERED NO. 299823

FINANCIAL STATEMENTS

for the year ended

31ST MARCH 2018



PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Company information

Company number: 02119687

Board of Trustees / Company Directors

D Ellis
H Lakhanpaul
M Thompson
R Joshi
E Siecker (appointed 23 November 2017)
A Hall (appointed 23 November 2017)
A Hempsall (appointed 23 November 2017)
L Rowbotham (resigned 23 November 2017)
J Cheetham (resigned 30 April 2018)
Y Bandali (deceased 22 July 2018)

Chief Executive

L McCarthy

Registered office

32-34 Cromwell Road
Cromwell Road
Peterborough
PE1 2EA

Auditors

Moore Thompson
Bank House
Broad Street
Spalding
Lincs
PE11 1TB

Bankers

RBS Cathedral Square
Cathedral Square
Peterborough
Cambridgeshire
PE1 1XH

COIF Charities Deposit Fund
80 Cheapside
London
EC2V 6DZ

Solicitors

Buckles Solicitors LLP
Grant House
Peterborough
Cambridgeshire
PE1 1NG

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees

for the year ended 31st March 2018

About Peterborough CVS

Peterborough Council for Voluntary Service (PCVS) was set up by local organisations to support voluntary groups and registered as a charity and company limited by guarantee in June 1980, its governing document being the Memorandum and Articles of Association. (Charity Number 299823; Company Number 2119687).

PCVS is an umbrella organisation for voluntary organisations in Peterborough. It exists to provide membership and services to the local voluntary and community sector and acts as an infrastructure organisation to help strengthen the local voluntary sector.

PCVS works in partnership with both the public and private sectors to maximise benefits for the Voluntary, Community and Social Enterprise (VCSE) sector by:

- providing specialist expertise, information and support to groups and organisations.
- helping develop the skills local people need to run successful organisations and groups.
- spreading good practice, preventing duplication of effort and supporting joint working.
- helping groups find funding and make effective use of their resources.
- promoting equality and diversity by fostering a wider understanding of the needs of disadvantaged and under-represented groups.
- making sure policy makers understand the needs of local voluntary organisations and community groups.
- helping public bodies engage effectively with local voluntary organisations and community groups.
- providing a forum for local voluntary organisations and community groups.
- encouraging more people to volunteer and get involved in voluntary and community action.

Public Benefit

The community and voluntary sector plays an important role within Peterborough, fulfilling a wide range of needs and wants for the community. The benefits that emerge from a vibrant sector lifts Peterborough into a better place to live and work, generating positives for the city by providing services and assistance to those in need, volunteering for those who need to develop their skills, a way for people to become involved in their communities or simply leisure opportunities.

PCVS has a pivotal role to play in the development and sustainability of the sector and the shaping of opportunities as the public service delivery landscape goes through the seismic change now underway.

In carrying out their duties the Trustees have had regard to the public benefit guidance by the Charity Commission. The Trustees note that the charitable activities focus on the development of community groups and organisations and volunteering. The work that the charity undertakes plays an important role in creating more sustainable, resilient communities. Reviews are carried out during the financial year and how our activities deliver public benefit can be seen on pages 2 to 12.

PCVS believes that it can only change things by raising awareness, enhancing knowledge and encouraging people to take action, and particularly involving those who are often hard to reach and excluded from taking part in their communities. This is demonstrated by our projects and services, all working mainly for the benefit of communities.

Structure, Governance and Management

The PCVS Trustee Board oversees the activities, policies and legal requirements of the organisation but devolves operational management to the Chief Executive Officer. In addition, the charity has a number of key personnel responsible for project management and specific skills such as finance, fundraising, equal opportunities and child and vulnerable adult protection.

Appointment of Trustees

As set out in the Articles of Association the majority of the Trustees shall always be members or representatives of PCVS.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees

for the year ended 31st March 2018

Nominations for Trustees from the membership of PCVS must be in writing and must be in the hands of the company secretary at least fourteen days before the Annual General Meeting. Should nominations exceed vacancies, election will be by ballot. Trustees will be appointed from a diverse section of the affiliated membership of PCVS and the wider community.

PCVS currently has Trustee representation from community organisations including Bharat Samaj, Peterborough Race Equality Council, Peterborough Association for the Blind, Peterborough 115 Squadron Air Training Corps.

The Trustee Board includes a Chairperson and Vice Chairperson. There will be a minimum of three with no maximum number of Trustee Board members. Trustee Board members will be nominated and accepted onto the Board at the Annual General Meeting.

Trustees' Induction and Training

All Trustees receive induction training which covers the legal obligations of the charity and its Trustees, and the work of the organisation and its projects. In addition, the induction period will address Board and committee structures, financial performance and strategic planning. Regular updates of the project work and developments of the charity are available at every meeting through the Chief Executive Officer or invited project staff. The charity provides a comprehensive Trustee information pack to support all new and existing Trustees within the organisation.

Organisation

The Trustees meet every eight weeks at the registered office address. The Chief Executive Officer is appointed by the Trustees to manage the day to day operations of the charity. To facilitate effective operations, the Chief Executive Officer has delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment and project development.

Related parties

The charity works closely with many of its' member organisations to provide and receive specialist advice and support on certain issues.

Other links are made with many statutory organisations to ensure successful partnership working including Peterborough City Council, Cambridgeshire County Council and the Cambridgeshire and Peterborough Clinical Commissioning Group.

PCVS also manages the Peterborough Plus VCSE Consortium Ltd operational hub and supports the development and delivery of services by Peterborough Plus and its' members.

Members

The power of admitting member groups to the PCVS network shall be vested in the Trustees. The powers shall be exercised by the Trustees in accordance with any regulations or directions issued and subject to any restrictions or conditions imposed as regards any particular class or section of a class of members or otherwise by PCVS in the General Meeting.

Once a group has been accepted by the Trustees as a member of PCVS they will be adopted as an official member at the next Annual General Meeting. Any challenge to a group being adopted as a member will be noted and investigated as appropriate, with the Trustees' decision being final.

Groups or persons eligible for membership of PCVS are voluntary and community organisations and statutory authorities operating in the area of public benefit and pursuing any of the said purposes.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees

for the year ended 31st March 2018

Risk Management

The Trustees have a risk management strategy which comprises:

- An annual review of the risks the charity may face.
- The establishment of systems and procedures to mitigate those risks identified in the plan.
- The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.
- Annual quality standard reviews to include all key policies e.g. health & safety and equal opportunities.

This work has identified the key risks to the organisation and it has resulted in improved strategies and contingency plans to reduce the risks and has given the impetus for better planning. A key element in the management of financial risks is the setting of a reserves policy and its regular review by Trustees.

Reserves Policy

Reserves are that part of PCVS's unrestricted funds that is freely available to spend on any of the charity's purposes. This excludes restricted income funds and endowment funds. Reserves will also normally exclude tangible fixed assets such as land, buildings and other assets held for the charity's use. It also excludes amounts designated for essential future spending.

Reserves also exclude funds which have particular restrictions on how they can be used. PCVS's Trustees will consider for what purpose restricted funds are held and how they are being used in order to identify those resources that are freely available to spend. The Trustees understand that the funds a charity keeps in reserve can strengthen the charity's resilience against short term drops in income or the demands of a new project.

PCVS Trustees have agreed that the sum set aside for reserves will be based on the following calculation:

Reserves are based on the closure costs which are calculated on a quarterly basis; these are the minimum reserves to be retained to ensure the sustainability of the organisation. At May 2018 income and expenditure levels, this equates to a value of £100,000. If reserves were to fall below this value, then an emergency Board meeting would be called.

Reserves Policy continued

PCVS define the following items within closure costs:

Redundancy – Rent – Services – Utilities – Telephone – Equipment - Staff & Volunteers Expenses - Accounting Fees

Any unrestricted funds identified over and above the minimum reserves threshold would need a business case and proposal to be released for investment. The Chief Executive Officer has the authorisation of the trustees to use a maximum of £10,000 for on the ground development, all other requests need to be approved via a business case at a Trustee Board Meeting and be in line with the organisation's objectives as detailed in the Articles of Association.

The Finance and General Purposes Committee (FGPC) meet once every 3 months to monitor finances in closer detail and make recommendations to the Trustee Board in relation to management accounts, budgets, annual reports, reserves and financial policies.

Health and Safety

Health and Safety reports are a standing item on the Board agenda, with a designated Trustee responsible for monitoring Health and Safety and attending the regular Health and Safety staff committee. Health and Safety is a primary element of the staff induction system, training is provided whenever appropriate and it is a standing item on the monthly Managers meetings, staff meetings and 1:1s. All staff working alone with vulnerable adults and/or children and young people have an enhanced DBS.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees

for the year ended 31st March 2018

Objectives and Activities

The objectives of the charity as set out in the Articles of Association are:

- To promote any charitable purposes for the benefit of the community in the unitary authority district of Peterborough and in particular the advancement of education, protection of health and the relief of poverty, distress and sickness.
- Establish and support or aid the establishment and support of any charitable organisation. Raise funds, invite and receive contributions from any person/s by way of subscription, donation etc. No trading activities may take place in raising funds.
- Collect and disseminate information on all matters affecting PCVS and establish, print, publish and circulate such information.
- Provide or assist with exhibitions, meetings and events.

PCVS has 4 main core functions:

- Services and support for non-profit making organisations in Peterborough.
- Liaison.
- Representation and campaigning.
- Development work.

PCVS does this by:

- Providing support such as information, advice and training.
- Identifying new needs and developing initiatives for meeting them.
- Promoting partnership between statutory and voluntary sectors in the delivery of welfare and other services.
- Supporting innovation, accountability and good practice in local services.
- Encouraging local organisations and groups to put forward their views on local and national policies and decisions.
- Creating and promoting forums and channels used by government and other bodies to consult the community.
- Providing this support in a special way and with particular values, working with people, groups and communities in a flexible, open way and challenging inequality.
- Providing practical support with office services and administration, payroll and training.

Our Business plan has identified the following 5 objectives for 2015 —2020

- Provide specialist expertise, information and support, develop the skills local people need to run successful organisations and help groups find and make effective use of resources.
VISION: *Clients and stakeholders are confident that Voluntary Community Organisations (VCOs) are providing effective, well run services.*
- Spread good practice, prevent duplication of effort and support joint working.
VISION: *The VCS is cohesive, working together and providing seamless services.*
- Make sure policy makers understand the needs of local voluntary organisations and community groups and help public bodies engage effectively with local voluntary organisations and community groups.
VISION: *The value of the VCS is well understood and the VCS is well funded and is able to influence local policy and planning to the benefit of its service users.*
- Encourage more people to volunteer and get involved in voluntary and community action.
VISION: *People in Peterborough have access to volunteering opportunities and volunteer involving involving organisations (VIOs) are able to engage and support volunteers.*
- Provide direct services to meet identified needs where there is no appropriate local member organisation to do so.
VISION: *Gaps in the market are met and service users have access to services.*

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees

for the year ended 31st March 2018

Our Work and Impact

Our main activities and who we try to help are described below within the Wellbeing Service, Community Development, Employability and Direct Payments projects. All our charitable activities are undertaken to further our charitable purposes for the public benefit.

Peterborough Wellbeing Service Overview

For the period 2017/2018 Peterborough Plus has received funding of £54749 that is managed by PCVS Peterborough Wellbeing Service (PWS), from the NHS Clinical Commissioning Group, (and from September 2017 from Cambridgeshire Health and Wellbeing Network), to provide a Wellbeing Service across Peterborough for 2017/2018.

In that time, we have contributed to a database of over 2,500 VCSE organisations across Peterborough and Borderline and are able to provide individuals with local activities in their area.

We support commissioners to provide a co-produced joint Wellbeing plan county wide and attend strategic board meetings and workshops to advise how the voluntary sector can support these plans and influence policies, including Falls Prevention Board, Older People's Partnership Board, Carers Board and Multi-Disciplinary Team Case Management Board. Peterborough Wellbeing Service (PWS) is also tasked to sit on four multi-disciplinary teams each week and to identify individuals with long-term health conditions who are vulnerable, and provide voluntary sector support for them, across a wide range of services.

Ultimately, Commissioners' requirements were for a single wellbeing network across Peterborough and Cambridgeshire during 2017/2018 and this goal commenced September 2017.

Our Work

- Telephoning individuals identified by multi-disciplinary teams and conducting a guided conversation to ascertain their needs.
- Tackling isolation and loneliness by offering talks to community/friendship groups and making them aware of social activities 'on their door-step' and transport to get there. Participation/workshops, in national campaign to end loneliness.
- Promoting active self-management and self-responsibility by individuals for their health and wellbeing through raising awareness of self-help literature such as Peterborough City College Community courses and Healthy Peterborough Campaign for exercise and nutrition.
- Advising and helping people through the direct provision of information and advice or referral to other agencies for benefits assessments, carers support, advocacy, help for those with learning difficulties or with physical impairment.
- Building natural community supports around individuals and referring them directly to services where they are unable to do this for themselves.
- Supporting hospital discharge through linking patients with the right type and level of VCS services such as British Red Cross or Cancer support or befriending services to help reduce a readmission into hospital and to reduce hospital costs.
- Developing a proactive approach to reach the hard to reach groups such as the Chinese community and including a wide range of faith groups.
- Looking for gaps and duplications of services across the City and advising the CCG.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees

for the year ended 31st March 2018

Outcomes

Number of service users/interventions/presentations:

Accurate records are recorded from September 2017.

September 2017 - March 2018 313 client referrals from MDT

September 2017 - March 2018 125 client self-referrals

Total: 438

Note: Clients accept an average of 2.5 interventions.

Therefore Interventions = 1095

The most sought after interventions are:

- Social activities
- Benefits check/finance
- Carers Support
- Information, advice and support
- Home/housing issues
- Community Transport
- Befriending

Since September we have presented to over **16 charitable organisations**, getting the word out about what services are available to almost **500 people**. Each month we present to health and social teams such as the Cardiac Team, mental health teams and community health teams.

Case Study: Brian and Lek

Brian, a Christian Minister, and Lek, his Buddhist wife from Thailand, moved to Peterborough 3 months ago. Feeling isolated and lonely, Brian had a stroke last September. Lek speaks little English.

They are now part of a local church, chit/chat café and breakfast group. They are receiving a benefits assessment, furniture from Care Zone and a £300 discretionary grant for transport.

Our volunteer Jean has provided services such as trips to the bank, help with paperwork, telephone calls and outings. Lek has also taken part in ESOL classes and strength and balancing classes.

'Thank you very much for inviting us... we are enjoying and everybody is very lovely. We're lucky to know you all.'

Stakeholder Feedback

'Voluntary services arranged a befriender and offered social groups as well as support following the bereavement of her son. They also offered a benefits check and help with filling out forms to ensure she was getting the right amount of money. DIAL was offered to help with transport to and from social activities and appointments at the surgery. The contact that voluntary services have with the patient has been invaluable to the wellbeing of the patient and the reduction in contacts with healthcare services.'

Anna Thomas Community Matron, Peterborough City 1 Neighbourhood Team, NHS, CPFT.

'To whom it may concern,

Wendy Stroud has been a great help to me. Wendy has found me activities to do, such as Craft Club with Peterborough Association for the blind and their coffee mornings. Wendy also referred me to community transport and to the Salvation Army Christmas dinner.

Wendy also referred me to DIAL Wendy has been a great help and a fantastic support to me. Wendy is such a kind and compassionate lady and is a real asset to everything she does, you are welcome to share this information. I am 47 years of age and have numerous health issues and mental health problems to do with trauma.'

Sophie C

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees

for the year ended 31st March 2018

Community Development

Overview

PCVS Community Development Department supports individuals and community groups to live better lives. We build the capacity of individuals and groups to help some of the most excluded members of society and provide the skills and support needed for many charities and community groups, big and small, to thrive.

What We Do

- Provide information, guidance and training to community groups and community leaders.
- Identify local needs and develop initiatives to meet them.
- Promote partnership between statutory and voluntary sectors to support communities including those that are disadvantaged.
- Support innovation, accountability and good practice in local services.
- Encourage and empower local groups to put forward their views on local and national issues.
- Work with people, groups and communities to promote cohesion and tackle inequality in a flexible and open way.

Our Work

In the last financial year (2017-2018), Community Development has provided support to **175 Community Groups** which has resulted in successful funding applications totalling **£274,806** in funds coming into the City, the amounts of these awards ranged from £50 - £30,000.

Outside of our core work we were also awarded a number projects either via funders where applying for a particular project or the local authority where our expertise was required. These included the Local Information Platform (**£4,750**), the Syrian Resettlement Programme (**£11,913**), Police Crime Commissioner Fund (**£5000**), NEACO (**£6823**), the Migrant Video Project Pilot (**£10,000**) and Active Communities (**£3,300**). This work brought in an additional **£41,786** to PCVS.

At the very end of the financial year we were informed that we had been successful in our bid to the Youth Investment Fund and have been awarded **£638,416** over the next three years.

Community Development Guidance

We are able to offer a full range of guidance from set up advice through to troubleshooting. These groups are each meeting unmet needs within Peterborough and filling gaps in provision so PCVS impact in this area is particularly important.

Our funding guidance is helping more groups to access funding. A recent funding surgery with Lloyds Foundation provided a one to one consultation for five charities with income of over £50k and the scope for two to pursue this funding going forward. Without PCVS support, Peterborough would not attract funding on this level. Our role has empowered groups to apply for funding and determine their offer and fit with the funding criteria.

For every group we meet, our investment in that group and the individuals who run it has multiple effects enabling more individuals and communities to thrive.

Local Information Platform

The aim of this project has been to create a single point of contact for voluntary sector information. We were engaged to assist with data collection, to feed into discussion within the working group regarding the capabilities of Charity Log and to maintain the data throughout the 'Demonstrator Phase' of the project.

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Report of the Board of Trustees

for the year ended 31st March 2018

The pilot was completed in September 2017 and we are now awaiting the results of this pilot to find out if this project will be taken further by the LGA, CCG and Peterborough City Council.

The Syrian Resettlement Programme

Our role in this project began in 2016 with a mapping exercise to find out the level of demand for ESOL classes across the region. After this intensive period of work and for the duration of 2017 the LGA asked PCVS to continue to line manage the Regional ESOL Coordinator.

NEACO

The NEACO project used various research techniques – focus groups, surveys and community mapping – to examine from a parent's perspective why young people from certain backgrounds (BAME, Travellers, deprived communities, refugees, migrant workers, and young carers) had low aspirations regarding university admission.

We successfully completed and exceeded targets for all elements of this project. The final report was very well received by NEACO and they have invited us share the results of the report with their team to help them tailor their approach.

Active Communities Funding

PCVS was commissioned by the People's Health Trust to support groups in Peterborough to apply for Active Communities funding. Peterborough is a cold-spot area where there has been a lack of take up. People's Health Trust funding supports wellbeing by tackling health disadvantage in some of the most deprived areas of the country.

We were able to reach 18 groups through our initial launch representing both geographical communities and communities of interest. In total 24 groups showed interest in the funding. 12 groups applied for the funding at Stage 1 with 9 going through to stage 2. 3 groups have been funded initially with potential for a further 2 groups to receive funding in the future.

Funding of over **£70,000** has been secured through Active Communities supporting growth of both geographical communities and communities of interest. We met and exceeded the set targets for the programme.

Migrant Video Project

PCVS was awarded **£10,000** by the Local Authority's Public Health Department to produce 2 videos in 4 different languages containing essential information for newly migrated people coming into Peterborough. For the pilot and produced videos on how and when to access health services and maternity care.

Due to a number of challenges throughout the pilot, rather than using traditional videography techniques we opted to use animation. The result was very well received by all stakeholders and PCVS has been commissioned to create a further 10 animations.

Volunteer Centre

During 2017-18 the Volunteer Centre conducted 149 volunteer interviews to assist new volunteers to match potential volunteers with their ideal volunteer opportunity. Through the Do-It website we matched 1674 volunteers to volunteer placements of their choosing. We also ran a successful Volunteer Fair at Serpentine Green during Volunteer Week in June, where we were able to engage with over 100 potential volunteers.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees

for the year ended 31st March 2018

Police Crime Commissioner Fund Project

This project focuses on reaching out to young people aged between 10 and 13 in the lower socio-economic groups. Within this cohort around 15% are active volunteers, in comparison to the higher socio-economic groups where 30- 40% volunteer regularly.

The project involves engaging schools and community groups to deliver talks regarding volunteering and to encourage young people to take part in a Family Volunteer Day, organised in conjunction with our project partners, Nene Park.

eMploY-ABILITY

Overview

In 2016, Peterborough Plus was awarded a £1m grant to tackle social exclusion across the Greater Cambridgeshire and Peterborough Local Enterprise Partnership Region. The funding was awarded through Building Better Opportunities (BBO), a programme funded by the European Social Fund (ESF) and the National Lottery, through the Big Lottery Fund, aiming to tackle the poverty and social exclusion faced by the most disadvantaged people in England.

PCVS are the BBO Programme Manager and on behalf of Peterborough Plus, we lead on the management and delivery of the eMploY-ABILITY programme.

Into our second year of delivery, the eMploY-ABILITY programme has been working with a significant number of those furthest from the labour market to get back into work by offering innovative, personalised support with a tailored package of barrier busting interventions, designed and commissioned with participants.

We are supporting **over 120 people** with their journey into work, education, training or job search - at the pace of the participant, they choose the destination and we work together with them to get them there.

Direct Payments Service

Peterborough City Council published the tender for this project in June 2017. After much hard work and dedication from the whole team, PCVS were awarded the new tender in December 2017 and the new project began on 1st March 2018 to run for 3 years with the option of an additional 2 years.

Service-users can find dealing with Direct Payments and managing finances a real challenge. Many service-users struggle with their own ill-health or the responsibilities of caring and turn to support service for help. The Direct Payments Support Service offers flexible friendly support, answers simple queries on the phone, finds information, resolves problems, signposts to specialist support, liaises with the Local Authority and offers individual appointments to deal with more complex issues.

The aim is to take the stress from service-users whilst ensuring that each service-user is supported to have choice and control over how their care is delivered. The PCVS Direct Payment Support Service currently supports 551 service users across the Peterborough Unitary Authority.

Payroll Service

Our payroll service processes over **200 payrolls each month** on behalf of service users who choose to employ their own carers.

Managed Service

PCVS receives the funding for **325 Direct Payment recipients**, processing up to **450 invoices every 4 weeks** and managing over **£6,000,000** of public money every year. We also manage funding from Peterborough City Council given to cover the service users assessed care package, ensuring service users are paying their assessed client contribution and making payments on their behalf.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees

for the year ended 31st March 2018

1:1 Visits

We carry out reviews with Social Workers and other Adult Social Care meetings and also support service users with employment issues.

Recruitment

We support service users to recruit staff and assist to write Job Descriptions, advertise on relevant websites, hold interviews and carry out the processing of DBS checks.

Personal Assistants

We currently have over **30 active Personal Assistants** on the register and we provide a matching service between service user and PA.

Financial Records

We provide support to service users managing their own funding to give details needed by the authority to ensure that funding is appropriately spent

Support Events

We hold monthly coffee mornings to provide peer support.

Statement of Trustees Responsibilities

The Trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of those resource, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of Information to Auditors in so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware.
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees

for the year ended 31st March 2018

Auditors

A resolution will be proposed at the Annual General Meeting Moore Thompson Accountants be re- appointed as auditors to the charity.

By order of the Trustees

This report was approved by the Board on 19 November 2018 and approved on it's behalf by Dave Ellis, Chairman

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Independent Auditors to the Members

on the Accounts for the year ended 31st March 2018

Opinion

We have audited the financial statements of Peterborough Council for Voluntary Service Limited for the year ended 31 March 2018 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body, in accordance with regulations made under Section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair review of the state of the company's affairs as at 31st March 2018 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The directors are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Independent Auditors to the Members

on the Accounts for the year ended 31st March 2018

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanation we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of the directors

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatements of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Independent Auditors to the Members

on the Accounts for the year ended 31st March 2018

Auditor's responsibilities for the audit of the financial statements continued...

- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or condition may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

K. J. Maggs (Senior Statutory Auditor)

For and on behalf of
Moore Thompson
Chartered Accountant & Statutory Auditor
Bank House
Broad Street
Spalding
PE11 1TB

Date: 22 November 2018

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Statement of Financial Activity

for the year ended 31st March 2018

	Notes	2018	2017		
		Unrestricted funds	Restricted funds		
		£	£		
		Total	Total		
		£	£		
Income from:					
Donations and grants receivable	2	256,030	134,425	390,455	393,243
Management fees		71,784	-	71,784	82,619
Other trading activities	3	148,959	-	148,959	131,975
Investments: interest receivable		333	-	333	703
Other income	4	54,181	5,198	59,379	12,914
Total income		531,287	139,623	670,910	621,454
Expenditure on:					
Charitable activities	5	619,271	90,939	710,210	686,322
Total expenditure		619,271	90,939	710,210	686,322
Net (expenditure)/income		(87,984)	48,684	(39,300)	(64,868)
Fund balances brought forward		234,480	44,131	278,611	343,480
Transfers between funds	17	(3,450)	3,450	-	-
Fund balances carried forward	17	143,046	96,265	239,311	278,612

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Balance Sheet

for the year ended 31st March 2018

		2018		2017	
	Note	£	£	£	£
Fixed assets					
Tangible fixed assets	14		9,061		2,990
Current assets					
Debtors	15	32,404		57,342	
Cash at bank and in hand		<u>234,197</u>		<u>295,142</u>	
		<u>266,601</u>		<u>352,484</u>	
Creditors:					
Amounts falling due within one year	16	<u>36,352</u>		<u>76,862</u>	
Net current assets			<u>230,250</u>		<u>275,622</u>
Total assets less current liabilities			<u><u>239,311</u></u>		<u><u>278,612</u></u>
Income funds					
Unrestricted funds	17		143,046		234,480
Restricted funds	18		<u>96,265</u>		<u>44,131</u>
			<u><u>239,311</u></u>		<u><u>278,612</u></u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 'The Financial Reporting Standards applicable in the UK and Republic of Ireland'.

These accounts were approved by the board

M Thompson
Director/Trustee
Date: 19 November 2018

D Ellis
Director/Trustee
Date: 19 November 2018

Company Registration No. 02119687

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Statement of Cash Flows

for the year ended 31st March 2018

	Note	2018 £	£	2017 £	£
Cash flows from operating activities					
(Deficit)/Surplus for the year		(39,300)		(64,868)	
Adjustments for:					
Investment income recognised in SOFA		(333)		(703)	
Depreciation and impairment of tangible fixed assets		5,556		1,906	
Movements in working capital:					
Decrease in debtors		24,938		42,337	
(Decrease)/Increase in creditors		(40,512)		50,436	
(Decrease)/Increase in deferred income		-		(2,000)	
			(49,651)		27,108
Cash flows from investing activities					
Purchase of tangible fixed assets		(11,627)		(3,930)	
Interest received		333		703	
			(11,294)		(3,227)
Net decrease in cash and cash equivalents			(60,945)		23,881
Cash and cash equivalents at beginning of year			295,142		271,261
Cash and cash equivalents at end of year			<u>234,197</u>		<u>295,142</u>

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the financial statements

for the year ended 31st March 2018

1. Accounting policies

Company information

Peterborough Council for Voluntary Service is a private limited company limited by guarantee incorporated in England and Wales, The registered office is disclosed on within the charity information on page 1 of the financial statements. The nature of the charity's operations and principal activities is act as a membership organisation for the voluntary and community sector in Peterborough. It offers members services to include support, information, advice and networking, alongside practical help such as salaries, year end independent accounts examinations, photocopying and meeting room hire. The charity's centre also hosts projects which supports carers, volunteering, disability, advocacy and direct payments.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2017 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The following judgements and estimates have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognised in the financial statements:

Estimation of useful life

The useful economic life used to amortise intangible assets and depreciate tangible fixed assets relates to the expected future performance of the assets acquired and management's estimate of the period over which economic benefit will be derived from the asset.

Cut off only

The only estimation applied by the directors was in the consideration of cut-off where an estimation of the costs relating to the relevant period were applied when relating to a different period.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the financial statements

for the year ended 31st March 2018

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Restricted funds

Restricted funds can only be used for the specific purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Expenditure which complies with these criteria is identified to the fund.

Unrestricted funds

Unrestricted funds are donations and other income received or generated for the objectives of the charity without further specified purposes and are available as general funds.

Pension costs

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the statement of financial activities.

Employee Benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2. Grants receivable

	2018		Total	2017 Total
	Unrestricted funds	Restricted funds		
	£	£	£	£
Local Authority	40,000	91,570	131,570	134,834
Institutional / Charitable grants	216,030	42,855	258,885	258,409
	<u>256,030</u>	<u>134,425</u>	<u>390,455</u>	<u>393,243</u>

3. Other trading activities

	2018		Total	2017 Total
	Unrestricted funds	Restricted funds		
	£	£	£	£
Sales of services	5,240	-	5,240	5,715
Direct Payments Fees	143,719	-	143,719	126,260
	<u>148,959</u>	<u>-</u>	<u>148,959</u>	<u>131,975</u>

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the financial statements

for the year ended 31st March 2018

4. Other income

	Unrestricted funds	2018 Restricted funds	Total	2017 Total
	£	£	£	£
Other income	839	5,198	6,037	9,840
Compensation for termination of lease	51,000	-	51,000	-
Hire of rooms	2,342	-	2,342	3,074
	<u>54,181</u>	<u>5,198</u>	<u>59,379</u>	<u>12,913</u>

5. Charitable activities expenditure

	Unrestricted funds	2018 Restricted funds	Total	2017 Total
	£	£	£	£
Staff costs	413,113	49,903	463,016	421,067
Volunteers expenses	2,067	-	2,067	671
Conference and training expenses	1,229	-	1,229	3,615
SEND expenditure	10,000	-	10,000	14
Volunteer bank expenditure	2,121	-	2,121	1,749
Voluntary sector co-ordinator	-	-	-	6,947
Communities Can expenditure	-	-	-	432
SIB grant expenditure	-	-	-	125
Community development	-	9,646	9,646	802
Wellbeing expenditure - Peterborough Plus	15,569	-	15,569	32,432
BBO expenditure - Peterborough Plus	21,531	-	21,531	36,798
Big Potential expenditure - Peterborough Plus	2,657	-	2,657	3,912
Social Prescribing expenditure	-	-	-	1,150
LD Form Filling expenditure	-	13,235	13,235	32,500
Big Lottery expenditure	-	-	-	360
Direct Payments expenditure	3,525	-	3,525	451
International Friendship Day expenditure	-	-	-	1,946
MDT expenditure - Peterborough Plus	3,422	-	3,422	28,740
Syrian Resettlement Programme	-	9,728	9,728	9,087
Community Mapping expenditure	-	180	180	950
Other costs	2,036	-	2,036	3,122
Hate Crime	-	6,487	6,487	-
Repayment of grant income	20,000	-	20,000	-
	<u>497,270</u>	<u>89,179</u>	<u>586,449</u>	<u>586,868</u>
Share of support costs	7	87,238	26	87,264
Share of governance costs	7	34,763	1,734	36,497
Total charitable activity expenditure	<u>619,271</u>	<u>90,939</u>	<u>710,210</u>	<u>686,322</u>

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the financial statements

for the year ended 31st March 2018

6. Support and governance costs

	Unrestricted funds	2018 Restricted funds	Total	2017 Total
	£	£	£	£
Support costs				
Depreciation	5,556	-	5,556	1,906
Rent, Rates and service charges	18,861	-	18,861	18,066
Premises costs	21,310	-	21,310	16,938
Telephone	6,567	26	6,593	2,294
Printing, Postage, stationery and subscriptions	9,920	-	9,920	14,065
Advertising and recruitment expenses	-	-	-	5,242
Travelling expenses and parking permits	2,345	-	2,345	8,486
Repairs and renewals	10,626	-	10,626	6,046
Equipment hire	7,133	-	7,133	3,142
Bank charges	2,953	-	2,953	2,806
Sundry and cleaning expenses	1,967	-	1,967	3,388
Governance costs				
Audit fees	2,700	-	2,700	2,700
Legal and professional fees	30,177	1,734	31,911	10,984
Accountancy	1,886	-	1,886	3,393
	<u>122,001</u>	<u>1,760</u>	<u>123,761</u>	<u>99,455</u>

7. Analysis of expenditure between activities

	Staff costs & programme expenditure	Support & governance costs	Total
	£	£	£
2018			
Community Development	45,023	1,465	46,488
CCC - Community Mapping Research	180	-	180
Syrian Resettlement Programme	9,728	-	9,728
LD Form Filling Grant	18,528	-	18,528
PA Register	9,233	-	9,233
Hate Crime	6,487	295	6,782
	<u>89,179</u>	<u>1,760</u>	<u>90,939</u>
2017			
CCC - Community Mapping Research	950	-	950
Big Lottery Grant	360	-	360
Syrian Resettlement Programme	9,087	-	9,087
Advocacy Grant	24,501	2,509	27,010
LD Form Filling Grant	32,500	-	32,500
PA Register	13,146	-	13,146
Learning Paths	8,997	-	8,997
International Friendship Day	1,946	-	1,946
The Young Foundation	58,512	2,366	60,878
	<u>149,999</u>	<u>4,875</u>	<u>154,874</u>

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the financial statements

for the year ended 31st March 2018

8. Board of Trustees remuneration

No member of the board of trustees received any remuneration either directly or indirectly.

9. Board of Trustees expenses

During the year trustees received reimbursement of expenses totalling £nil (2017 - £nil).

10. Board of Trustees Donations

No unconditional donations were made by Trustees.

11. Employee emoluments

	2018	2017
	Total	Total
	£	£
Wages and salaries	431,897	397,792
Social security costs	28,873	21,643
Pension costs	<u>2,246</u>	<u>1,632</u>
	<u><u>463,016</u></u>	<u><u>421,067</u></u>
Average number of monthly employees	<u>22</u>	<u>20</u>

There were no employees earning a salary of £60,000 or more during the year, or the comparative year.

12. Auditors remuneration

	2018	2017
	Total	Total
	£	£
Amounts payable to the auditors in the year in respect of:		
Statutory audit	2,700	2,700
Other financial services	<u>4,917</u>	<u>3,393</u>
	<u><u>7,617</u></u>	<u><u>6,093</u></u>

13. Pensions - Defined Contribution Scheme

The company operates a defined contribution pension scheme for the benefit of the employees. The assets of the scheme are administered in a fund independent from those of the company.

A total of £2,246 (2017 - £1,632) was contributed to the scheme during the year.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the financial statements

for the year ended 31st March 2018

14. Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1st April 2017	14,934
Additions	11,627
At 31st March 2018	<u>26,561</u>
Depreciation	
At 1st April 2017	11,944
Charge for the year	5,556
At 31st March 2018	<u>17,500</u>
Net book value	
At 31st March 2018	<u>9,061</u>
At 31st March 2017	<u>2,990</u>

15. Debtors

	2018 Total £	2017 Total £
VAT	6,370	-
Trade debtors	19,542	50,551
Prepayments and accrued income	6,492	6,791
	<u>32,404</u>	<u>57,342</u>

16. Creditors: Amounts falling due within one year

	2018 Total £	2017 Total £
Trade creditors	10,222	30,587
Other taxes and social security	473	15,895
Other creditors	-	16,311
Accruals and deferred income	25,657	14,069
	<u>36,352</u>	<u>76,862</u>

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the financial statements

for the year ended 31st March 2018

17. Restricted funds

	At 1st April 2017	Incoming resources	Outgoing resources	Net transfers	At 31st March 2018
	£	£	£	£	£
Community Development	3,038	40,000	(46,488)	3,450	-
CCC - Community Mapping Research	3,550	625	(180)	-	3,995
CCC - Development of Charity Log	7,382	-	-	-	7,382
Big Lottery Grant	9,640	31,500	-	-	41,140
Syrian Resettlement Programme	1,374	12,640	(9,728)	-	4,286
The Big Issue	5,200	5,198	-	-	10,398
Advocacy Grant	3,982	-	-	-	3,982
LD Form Filling Grant	2,500	21,000	(18,529)	-	4,971
PA Register	-	11,960	(9,233)	-	2,727
Investing in Communities	5,000	6,650	-	-	11,650
Learning Paths	2,411	-	-	-	2,411
International Friendship Day	54	-	-	-	54
Hate Crime	-	10,000	(6,781)	-	3,219
Star Focus	-	50	-	-	50
	<u>44,131</u>	<u>139,623</u>	<u>(90,939)</u>	<u>3,450</u>	<u>96,265</u>

There was a transfer from the unrestricted to restricted fund during the year regarding an overspend on the Community Development fund.

The funds are constituted as follows:

	Unrestricted	2018 Restricted	Total	2017 Total
	£	£	£	£
Fixed assets	8,735	326	9,061	2,990
Debtors	32,404	-	32,404	57,342
Cash at bank and in hand	138,258	95,939	234,197	295,142
Creditors: Amounts falling due within one year	(36,352)	-	(36,352)	(76,862)
	<u>143,046</u>	<u>96,265</u>	<u>239,311</u>	<u>278,612</u>

18. Controlling party

The charity is controlled by the Board of Trustees and no individuals can or do exert control.

19. Operating Leases

At 31st March 2018, the charity had total commitments under non-cancellable operating leases as set out below:-

	2018 Total	2017 Total
Operating leases which expire:		
Under 1 year	21,600	3,431
Between 2 and 5 years	1,800	8,577
	<u>23,400</u>	<u>12,008</u>

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the financial statements

for the year ended 31st March 2018

20. Donations of goods, services and assets

The charity received no donations in the year of goods, services or assets.

21. Statement of Financial Activities - Fund comparatives

	Unrestricted funds £	Restricted funds £	Total £
Income from:			
Donations and grants receivable	213,888	179,356	393,244
Management fees	82,619	-	82,619
Other trading activities	131,975	-	131,975
Investments	703	-	703
Other income	7,713	5,200	12,913
Total income	436,898	184,556	621,454
Expenditure on:			
Charitable activities	531,448	154,874	686,322
Total expenditure	531,448	154,874	686,322
Net (expenditure)/income	(94,551)	29,682	(64,868)